

STEPS TO WORK - AT HOME

CAREER SUPPORT NOW DELIVERED ONLINE

With The Source



**Interested in a career in business admin,
accountancy or payroll?**

Would like to gain a SAGE qualification?

**Sign up to Steps to Work for free online accredited
training at home**

Choose from:

Level 1 Award in Computerised Payroll for Business (SAGE)

Level 1 Award in Computerised Accounting for Business (SAGE)

Level 2 Certificate in Computerised Accounting for Business (SAGE)

Level 2 Certificate in Principles of Business Admin

Level 2 Certificate in Understanding Data Protection and Data Security

ELIGIBILITY

16 years and over, not in work or training

Receiving benefits or not

Wants employment or further training
and qualifications

Able to commit to the programme and
have IT access

Working standard of spoken English

**We have over 25
qualifications to help you
improve your skills and
knowledge. These include
customer service, health and
social care and personal
development.**



Department
for Education

ENROL NOW:

Email community@thesourceacademy.co.uk or call us on 07935756624 to discuss your options. We will then sign you up and send you to our online platform to complete your qualification.